

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Tuesday, July 14, 2020 at 3:30 PM

Present: **Chair:** Deputy Mayor Hoar
 Council: Councillors Cole and Kemps (Councillor Cole and Kemps attended via Zoom)
 Staff: Mark Boysen, Chief Administrative Officer
 Donna Monteith, Chief Financial Officer
 Abigail Fortune, Manager of Recreation and Tourism
 Joseph Rotenberg, Manager of Corporate Services
 Nicole Morin, Corporate / Planning Clerk

Regrets: Mayor Noël and Councillor McEwen

1. CALL TO ORDER

The Regular Meeting of Council was called to order at 3:42 PM.

2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY

Council acknowledged the Yuułu?if?ath First Nation, on whose traditional territories the District of Ucluelet operates.

3. NOTICE OF VIDEO RECORDING

Audience members and delegates were advised that the proceeding was being video recorded and broadcast on YouTube. Delegates and meeting participants were also advised that the meeting was being conducted via Zoom which may store data on foreign servers.

4. ADDITIONS TO AGENDA

There were no additions to the Agenda.

5. APPROVAL OF AGENDA

5.1 July 14, 2020 Regular Council Meeting Agenda.

2020.141.REGULAR **It was moved by Councillor Cole and seconded by Councillor Kemps**
 THAT Council approve the July 14, 2020 Regular Meeting Agenda as presented.

CARRIED.

6. ADOPTION OF MINUTES

6.1 June 23, 2020 Regular Minutes

2020.142.REGULAR **It was moved by Councillor Kemps and seconded by Councillor Cole**
 THAT Council adopt the June 23, 2020 Regular Minutes as presented.

CARRIED.

6.2 June 23, 2020 Special Minutes

Council noted that Councillor Hoar did not attend the June 23, 2020 Special Council Meeting.

2020.143.REGULAR **It was moved by Councillor Cole and seconded by Councillor Kemp**
THAT Council adopt the June 23, 2020 Regular Meeting Minutes as amended.
CARRIED.

7. UNFINISHED BUSINESS

There was no unfinished business.

8. MAYOR'S ANNOUNCEMENTS

8.1 Deputy Mayor Hoar reported that council passed the following motion at the July 14, 2020 In-Camera meeting:

THAT Council approve the 2019 Audit Findings Report and the Draft District of Ucluelet Financial Statement, December 31, 2019.

The Deputy Mayor also noted the funding announcement from the Investing in Canada Infrastructure Program (ICIP) Community Culture and Recreation Program for the \$1.3 million project to renovate the lighthouse keeper's house and surrounding lands at the Amphitrite Lighthouse. ICIP is funded by the Government of Canada and the Province of British Columbia.

9. PUBLIC INPUT, DELEGATIONS & PETITIONS

9.1 Public Input
There was no public input.

9.2 Delegations

**Gary Marks, Pacific Rim Foundation
Re: Dick Close Scholarship Presentation**

Mr. Marks presented the 12th Dick Close Scholarship to Trinity Clark. This scholarship celebrates students that strive to make the world a better place through a life lived with purpose.

Ms. Clark thanked her parents, others who have supported her, Council and the Pacific Rim Foundation.

10. CORRESPONDENCE

10.1 5G - What you Need to Know
Sherry Ridout, Citizens for Safe Technology

2020.144.REGULAR **It was moved by Councillor Cole and seconded by Councillor Hoar**
THAT Council direct Staff investigate 5G in Ucluelet.

CARRIED.

10.2 Local Governments and Auxiliary RCMP Program
Brenda Butterworth-Carr, Assistant Deputy Minister and Director of
Police Services, Policing and Security Branch British Columbia

2020.145.REGULAR **It was moved by Councillor Cole and seconded by Councillor Hoar**
THAT Council direct Staff to communicate the District of Ucluelet's intent to
proceed with the RCMP Auxiliary Program (Tier 3).

CARRIED.

10.3 Disaggregated COVID-19 Data Collection
Jonathan X. Cote, Mayor, City of New Westminster

2020.146.REGULAR **It was moved by Councillor Hoar and seconded by Councillor Cole**
THAT Council direct Staff to write a letter to the provincial and federal
Ministers of Health in support of the letter by Jonothan X. Cote, Mayor of New
Westminster, dated, July 6, 2020 that those ministries collect disaggregated
data about the impact of COVID-19.

CARRIED.

11. INFORMATION ITEMS

11.1 West Coast Fisheries: Sharing Risks and Benefits
MP Jordan, Minister of Fisheries, Oceans and Canadian Coast
Guard, Government of Canada

11.2 Infrastructure Investment in the District of Ucluelet
MP McKenna, Minister of Infrastructure and Communities,
Government of Canada

12. COUNCIL COMMITTEE REPORTS

12.1 Councillor Marilyn McEwen
Deputy Mayor January - March 2020

Absent

12.2 Councillor Lara Kemps
Deputy Mayor April - June 2020

June 25 - Barkeley Community Forest Annual General Meeting
June 30 - Vancouver Island Economic Development Association weekly meeting. The next meeting is in September.
July 9 - Ucluelet COVID-19 Recovery Task Force meeting. The Task Force received a presentation from Ursula Banke about developing a local labour force survey.
July 9 - Rural Opportunity Fund meeting. A press release will be issued next week about the funding and Canada's new consulting hive.

12.3 Councillor Jennifer Hoar
Deputy Mayor July - September 2020

July 8 - Wild Pacific Trail meeting.
Encouraged consumers to wear masks in the Co-Op.

12.4 Councillor Rachelle Cole
Deputy Mayor October - December 2020

June 24 - ACRD Meetings.
June 25 - CBT presentation of new building in Tofino.
July 1 - Coastal Family Resource Coalition meeting.
July 6 - Attended a meeting hosted by CBT and the West Coast Nest about UN sustainable development goals.

12.5 Mayor Mayco Noël

Absent

13. REPORTS

13.1 Respectful Workplace Policy
Mark Boysen, Chief Administrative Officer

2020.147.REGULAR **It was moved by Councillor Kemps and seconded by Councillor Hoar**
THAT Council approve recommendation 1 of report item "Respectful Workplace Policy" which states:

1. ***THAT Council endorse the draft Respectful Workplace Policy.***

CARRIED.

13.2 2020 UBCM Meetings
Joseph Rotenberg, Manager of Corporate Services

Council discussed the recommended meetings and decided not to request any additional meetings.

2020.148.REGULAR **It was moved by Councillor Cole and seconded by Councillor Kemps**
1. ***THAT Council direct staff to request meetings with priority provincial ministries for the 2020 UBCM Convention.***

2. *THAT Council direct staff to register Council to attend UBCM.*

CARRIED.

13.3 Audio Visual Upgrades for the Main Hall

Joseph Rotenberg, Manager of Corporate Services

2020.149.REGULAR **It was moved by Councillor Cole and seconded by Councillor Hoar**

THAT Council approve recommendation 1 and 2 of report item "Audio Visual Upgrades for the Main Hall" from the report titled which state:

1. *THAT Council reschedule the August 4, 2020 Regular Council Meeting to August 18, 2020 at 5:00 PM; and*
2. *THAT Council approve using up to \$60,000 RMI funds for Audio Visual (AV) upgrades to the Main Hall at the Ucluelet Community Centre.*

CARRIED.

13.4 Q1 and Q2 Financial Reports

Donna Monteith, Chief Financial Officer

Ms. Monteith noted that 64% of taxes have been paid and 35% - 40% of business taxes have been paid.

2020.150.REGULAR **It was moved by Councillor Kemps and seconded by Councillor Cole**

THAT Council approve recommendation 1 of report item "Q1 and Q2 Financial Report" presented in the report titled "Five Year Financial 2020-2024 Bylaw Variance Report Q1 - Q2" which states:

1. *THAT Council receive the Five Year Financial Plan 2020-2024 Variance Report for the First and Second Quarters ending June 30, 2020.*

CARRIED.

13.5 Resolution Tracker

Nicole Morin, Corporate / Planning Clerk

13.6 Cheque Listing

Nicole Morin, Corporate / Planning Clerk

14. LEGISLATION

14.1 Council Procedure Bylaw - Adoption

Joseph Rotenberg, Manager of Corporate Services

2020.151.REGULAR **It was moved by Councillor Hoar and seconded by Councillor Cole**

THAT Council approve recommendation 1 of legislative item "Council Procedure Bylaw - Adoption" which states:

1. *THAT Council adopt "District of Ucluelet Procedures Bylaw No. 1264, 2020".*

CARRIED.

14.2 Reserve Berth Fees - Bylaw No. 1276, 2020

Joseph Rotenberg, Manager of Corporate Services

2020.152.REGULAR **It was moved by Councillor Kemps and seconded by Councillor Cole**

THAT Council approve recommendation 1 of legislative item "Reserve Berth Fees - Bylaw No. 1276, 2020" presented in the report titled "Harbour Regulation Bylaw No. 1275, 2020 - Adoption" which states:

1. ***THAT Council adopt "District of Ucluelet Harbour Regulation Bylaw No. 1276, 2020".***

CARRIED.

15. OTHER BUSINESS

There was no other business.

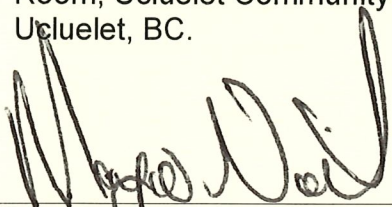
16. QUESTION PERIOD

There were no questions.

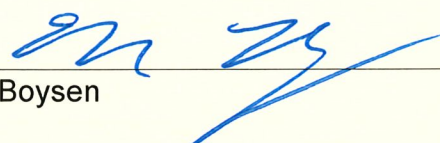
17. ADJOURNMENT

The meeting was adjourned at 4:43 PM.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, July 14, 2020 at 3:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



Mayco Noël
Mayor



Mark Boysen
CAO